



Student Rights & Responsibilities

A STUDENT HAS THE RIGHT TO KNOW:

- What financial aid is available at California Healing Arts College ("CHAC"), including information on all federal and state financial aid programs.
- The deadlines for submitting applications for each of the financial aid programs available.
- The cost of attending the programs, including the school's refund policy.
- The criteria used by CHAC to select students who qualify for financial aid.
- How CHAC determines your financial need. This process includes how costs for tuition, fees, books, and living expenses are considered in your budget.
- The resources (outside scholarships and other financial aid, etc.) that are considered in the calculation of your financial need.
- The amount of your financial need that has been met, as determined by CHAC in compliance with federal and state regulations.
- An explanation of the various programs in your student aid package. If you believe you have been treated unfairly, you may request reconsideration of the financial aid award that was made to you.
- What portion of the financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan and when the repayment is to begin.

YOUR RESPONSIBILITIES AS A STUDENT:

- Review all information about the school's program before you enroll.
- Complete all application forms accurately and in a timely manner.
- Pay special attention to, and accurately complete, your application for student financial aid. Errors can result in delays of receipt of your financial aid. Intentional reporting of false information on application forms for federal financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Provide all additional information, verification, corrections and/or new information requested by the CHAC Financial Aid Office, your state financial aid authority, or the agency to which you submitted your FAFSA form.
- Read and understand all of the forms that you are asked to sign (and keep copies of those forms).
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address or enrollment status.
- Know and comply with the deadlines for application or reapplication for financial aid.
- Know and comply with CHAC's refund policy.
- Know and comply with CHAC's Satisfactory Academic Progress Policy.